

CHAPTER 52
APPROVAL OF EDUCATIONAL INSTITUTIONS
FOR THE EDUCATION AND TRAINING OF ELIGIBLE VETERANS
UNDER THE VETERANS' READJUSTMENT ACT OF 1966 AS AMENDED

[Prior to 9/7/88, see Public Instruction Department[670] Ch 25]

281—52.1(256) Colleges. All colleges, universities and merged area schools accredited by the North Central Association of Colleges and Schools may be approved without further inspection.

281—52.2(256) High schools. All high schools approved by the department of education may be approved without further inspection.

281—52.3 Rescinded IAB 9/7/88, effective 10/12/88.

281—52.4(256) Schools of Bible or theology. Must be accredited by a recognized accrediting agency in the theological field. Subject to inspection following receipt of written application.

281—52.5(256) Schools of nursing. Must be recommended by the Iowa state board of nurse examiners. Subject to inspection following receipt of written examination.

281—52.6(256) Hospitals. (Residencies, medical technologists, X-ray technicians and similar programs.) Must be recommended by the council on medical education and hospitals, American Medical Association. Subject to inspection following receipt of written application.

281—52.7(256) Schools of cosmetology. Must be recommended by the board of cosmetology examiners, department of public health. Subject to inspection following receipt of written application.

281—52.8(256) Schools of barbering. Must be recommended by the board of barber examiners, department of public health. Subject to inspection following receipt of written application.

281—52.9(256) Flight schools. Must be recommended by the U.S. Civil Aeronautics Authority and the Iowa department of aeronautics. Subject to inspection following receipt of written application.

281—52.10(256) Schools of business. Subject to inspection following receipt of written application.

281—52.11(256) Trade schools. Same as 52.10(256).

281—52.12(256) Correspondence courses. Must have operated successfully in Iowa for at least two years. Subject to inspection following receipt of written application.

All of the above institutions, except public or other tax-supported schools, must operate successfully in Iowa for at least two years prior to approval.

The two-year requirement may be waived when the institution submits positive evidence that the school is essential to meet the requirements of veterans in the state of Iowa.

The written application referred to in the above shall include the following information:

52.12(1) Name, address and telephone number of the school.

52.12(2) Names and qualifications of owners and managers of the school.

52.12(3) Statement concerning the date the school was established, and the period of time school has been under the present management.

52.12(4) Statement as to the financial solvency of the school, and assurance that school will continue operations for a considerable period of time.

52.12(5) Statement concerning the school's accreditation by any recognized accrediting agencies, if any.

52.12(6) Statement concerning present enrollment and maximum number of students proposed to be trained in the courses at one time.

52.12(7) Description of the physical plant of the school, giving the number and size of classrooms; type of heating, lighting and ventilation, blackboard space; number of toilets and lavatories; number and kinds of desks, tables, chairs and other school furniture; total floor space; and a listing of all laboratory and classroom equipment available for instruction.

52.12(8) Names and educational and experience qualifications of all instructors.

52.12(9) Statement of the educational prerequisite for each course.

52.12(10) Statement as to the exact title of the course and specific description of the objective for which given.

52.12(11) Statement as to the length of the course(s) in weeks; number of hours school is in session per week.

52.12(12) A detailed curriculum must be attached showing subjects taught, type of work or skills to be learned, and approximate length of time to be spent on each.

52.12(13) Samples of permanent records showing students' conduct and progress are to be enclosed, as is a sample certificate or diploma issued students upon satisfactory completion of the course of study.

52.12(14) Statement as to tuition costs, and costs for required books, supplies and equipment.

52.12(15) Statement concerning graduates' placement during the year preceding date of application.

52.12(16) Statement that school buildings meet local and state regulations concerning fire, safety, and health.

Upon receipt of the written application, it is checked by a staff member, and if there is any merit to the application, the school is visited and a detailed inspection is made to determine the correctness of the information given in the application.

281—52.13(256) Evaluation standards. The following standards are used in evaluating a school:

52.13(1) The curriculum and instruction must be consistent in quality, content and length with similar courses in the public schools or other private schools with recognized and accepted standards.

52.13(2) Each school must have a system for keeping attendance, progress and placement records which is acceptable to this department. Records must be kept up-to-date and reports must be prepared and submitted as requested. Furthermore, school records must be made available for inspection on request of department representatives.

52.13(3) School must have clearly stated and enforced standards of attendance, progress and conduct. Such standards must be acceptable to this department.

52.13(4) The school must give appropriate credit for previous training or experience, with training period shortened proportionately. No course of training will be considered bona fide as to a veteran who is already qualified by training and experience for the course objective.

52.13(5) The school must provide the student with a copy of the approved curriculum.

52.13(6) Upon completion of the training, the school must give the veteran a certificate indicating the approved course, title, and length and that the training was completed satisfactorily.

52.13(7) The school must have a clear statement as to entrance qualifications and must abide by them.

52.13(8) The school must have sufficient toilet facilities to adequately serve the enrollment.

52.13(9) Each school must provide at least 25 square feet of floor space for each student in a classroom; and at least 40 square feet in laboratories or shop rooms for each student training therein.

52.13(10) Heat, light and ventilation shall be adequate for the type of instruction and enrollment in the school. Thirty foot-candles of light shall be considered minimum where reading is done.

52.13(11) School buildings must meet local and state regulations concerning fire, safety and health.

52.13(12) Schools must be ethical in their advertising and solicitation. Both are subject to review and approval by this department.

52.13(13) Instructors for a trade school shall have at least three years of experience in the trade as a journeyman, above the learning level. Instructors in other schools shall hold appropriate certificates, licenses or degrees.

52.13(14) The student-instructor ratio may not exceed 35 to 1 in any classroom activity, and may not exceed 20 to 1 in any laboratory or shop activity unless the school is licensed by another agency of the state. The ratio in flight schools must be based on requirements of the U.S. Civil Aeronautics Authority.

52.13(15) While schools may not guarantee employment upon graduation, a school should exert every effort to assist its graduates in obtaining employment.

52.13(16) Tuition and other charges made by the school should be clearly set out in publications of the school.

52.13(17) Schools should make use of modern teaching aids and procedures.

[Filed 7/1/52]

[Filed 8/19/88, Notice 6/29/88—published 9/7/88, effective 10/12/88]

CHAPTERS 53 and 54 Reserved

CHAPTER 55 EDUCATIONAL DATA PROCESSING Rescinded, IAB 9/7/88